



Take a ride in one of our Shared Ride vehicles

**AMERICANS WITH DISABILITY
ACT OF 1990**

**COMPLIMENTARY SHARED RIDE
SERVICE**

Lebanon Transit (LT) is here to help you get where you need to go. LT as well as other public transit systems across the nation have established the means to transport anyone, regardless of disability. This service is provided in compliance with the Americans with Disabilities Act of 1990 (ADA).

LT will provide service to anyone eligible for ADA Complimentary Shared Ride services. To be eligible for ADA Complimentary Shared Ride your origination and destination must be within 3/4 of a mile of the Fixed Route bus service.

The service is designed to take you places that you may be able to access utilizing public transit. LT services Lebanon County and portions of Dauphin County. Complimentary Shared Ride cannot service an area not currently being serviced by Fixed Route.

To be eligible you must complete an ADA Application. This application allows us to verify your status and it also gives us important information so that we can schedule your trips once you have been approved. All information supplied is kept confidential. After receiving the application a form is forwarded to your physician or other professional confirming your disability. Once the application is approved you will receive a letter indicating your eligibility and any conditions that may apply. Determination is made within twenty-one (21) days. If you have been determined ineligible an Appeal Form will be forwarded to you. The Appeal must be submitted within sixty (60) days of receiving your determination. The appeal will be reviewed within ten (10) days of receipt. After eligibility has been determined you will be issued an ADA Identification Card.



**Complimentary
ADA
SHARED RIDE**



200 WILLOW ST

LEBANON, PA 17046

Telephone: (717)274-3664

Fax: (717)274-8860

www.lebanontransit.org

LT is an equal employment opportunity employer. LT is a drug-free workplace.

Service Area

The service area is the same as LT's Fixed Route service, and follows the ¾ mile corridor along the fixed route, (excluding commuter service).

Days and Hours of Service

The days and hours of service are the same as Fixed Route service and are as follows:

Monday- Friday

6:00 AM- 11:35 PM

Saturday

7:30 AM- 11:35 PM

Reservation Information

To use the service after you are approved simply call LT at 717.274.3514 by 4:00 PM, Monday – Friday, no later than the day prior to your request for service. If calling for Monday service, call 717.274.9467 on Sunday no later than 4:00 PM. Leave your name, address, destination and required pick up time. Appointments called in on Sunday by 4:00 PM will be scheduled for pick up.

How to Cancel a Reservation

If you need to cancel a reservation, call 717.274.3514, at least one (1) hour before your scheduled pick up time.

Holidays

Service is not offered on Sundays or on the following holidays: New Year's Day, Memorial Day, July 4th, Labor Day, Thanksgiving and Christmas.



Shared Ride vehicles are Handicap accessible.

Fare Information

The fare is twice (2x) the regular Fixed Route fare and is as follows:

\$ 3.00 Lebanon City Fare Each Way

\$ 3.50 Lebanon City with Transfer Each Way

\$ 4.00 Outside Lebanon City Each Way

\$ 4.50 Outside Lebanon City with Transfer Each Way

Pick-up/Drop off Window

LT's service, like many similar services, operates on the basis of a "window" for pick-ups, defined as 15 minutes before or after the scheduled pick-up time. This means the passenger must be ready 15 minutes before the scheduled pick-up time.

Personal Care Attendant

A Personal Care Attendant (PCA) is permitted to travel with the passenger at no charge. A companion is charged the same fare as the ADA passenger. Additional companions may ride on a "space available" basis.

Respirator Use

Riders in need of respirators shall be permitted to bring concentrators and/or portable oxygen on the vehicles.

Visitor Policy

LT will honor all requests for service from visitors who have received and present ADA documentation from another jurisdiction. If not available, visitor may present documentation of his/her place of residence and if the disability is not apparent, his/her disability. LT will provide this service for no more than twenty-one (21) days in any 365 day period. Visitors may apply for eligibility in order to receive service in excess of the days referenced above.

Origin to Destination Service

LT provides origin to destination service (commonly referred to as door to door), upon request.

Excessive No-Show

No-shows are considered excessive when a customer reserves four or more trips within any month and no-shows 25 percent or more of those scheduled trips. This will be considered a *pattern* or *practice* of no-shows and the customer will be sent written notification that he/she has violated the No-Show Policy and is subject to suspension.

If you are not eligible for ADA Complimentary Shared Ride, LT offers many other transportation solutions. Call 717. 274.3664 Monday – Friday between 8:00 A.M. and 4:00 P.M. for information.