



## **BOARD MEETING**

A regular meeting of the Lebanon Transit (LT) Board of Directors was held at 12:30 P.M., prevailing time on Wednesday, December 18, 2024, at 200 Willow Street, Lebanon, PA 17046.

### **Call to Order and Roll Call**

Board Members Present:

Franklin Shearer, Pat Kerwin, David Warner, Ed Anspach, and Jason Kratzer.

Board Members Absent: Lowell Brogan, Allen Freed, Jon Fitzkee, Brenda Phillips.

### **Staff**

Teri Giurintano, Angela Lucioti, Bill McNeal, Cindy Binner, Mike Ritter, Mike Curry, Jessica Menzel, Scott Bowmann, Ann Marie Preston and Solicitor Jill Nagy.

### **Pledge to the Flag**

The pledge to the flag was led by Ed Anspach.

### **Action on Minutes**

On a motion by David Warner, seconded by Ed Anspach, the Board approved the October 30, 2024, minutes.

### **Lebanon County Commissioner Michael Kuhn's Report**

Commissioner Kuhn reported the Presidential election went well and the new equipment was only off by one count.

### **Treasurer's Report**

On a motion by Ed Anspach, seconded by Jason Kratzer, the Board approved the Treasurer's Report and paying the bills until the next meeting is held.

### **Introduction by AnnMarie Preston**

Ann Marie Preston introduced herself to the board by including a short biography.

## **Department Managers' Reports**

### **Finance Supervisor- Jessica Menzel**

Fixed Route ridership for November 2024 was 17,159; a year-to-date decrease of 2.81% compared to last year.

Shared Ride ridership for November 2024 was 3,041; a year-to-date decrease of 0.20% compared to last year.

Fixed Route expenses and income for November 2024 were \$322,343.61 and \$27,275.26 respectively.

Shared Ride expenses and income for November 2024 were \$151,279.95 and \$64,672.00 respectively.

### **Mike Ritter, Marketing and Outreach Coordinator**

Nothing to add, but will welcome questions –

Franklin Shearer asked about the one (1) year contract LT has with “Online Publishers” who ceased operations in December.

Mike Ritter responded we were paying a monthly installment to “Online Publishers”. We made installments July through December, but we will not be responsible for paying the remaining five (5) out of seven (7) installments totaling the amount of \$1,500.

### **Cindy Binner & AnnMarie Preston, Human Resources Manager**

Lebanon Transit received a Hersheypark Single Cadence Clap for the Board Appreciation dinner at Tony's!

Ann Marie said that she will be presenting new employee relation ideas, EEO, etc. in the upcoming months.

### **Bill McNeal, Maintenance and Procurement Supervisor**

Nothing to add to the report.

### **Michael Curry, Operations Manager**

Nothing to add to the report.

### **Scott Bowman, Safety and Training Manager**

Nothing to add to the report.

**Angela Luciotti, Executive Director**

On a motion by Jason Kratzer, seconded by Ed Anspach, Board approved Addendum One Lebanon Transit Title VI Compliance Officer removing myself, Angela Luciotti, and adding Ann Marie Preston as the new Compliance Officer.

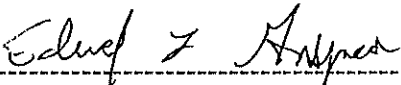
**Teri Giurintano, Director of Special Projects**

Nothing to add to the report.

**Adjournment:**

On a motion by Jason Kratzer, seconded by David Warner the meeting was adjourned at 12:47 P.M. The Board went into an Executive Session immediately following the Board meeting for personnel reasons.

The January meeting was canceled.

  
-----  
Ed Anspach, Board Secretary  
Brenda Phillips, Assistant Secretary